City of Wood River, Illinois

Fire & Police Commission

111 N. Wood River Avenue

Phone (618) 251-3113

Fax (618) 251-3112

All applicants must complete and return the enclosed application for employment by **Friday, November 20, 2026,** at 5 pm, **IN FULL, and must meet the following:**

1) Be a permanent, legal resident of the United States.
2) Be over 21 and under 35 years of age, unless qualified for exceptions specified under Illinois statutes.
3) Possess a High School education or equivalent.
4) Possess a valid driver's license.
5) Must have no felony convictions.
6) Can meet job related physical requirements.
7) Satisfactory complete background investigation exam and all required physical and psychological examinations.
8) Meet the residency requirements of the City of Wood River within 12 months of employment.

Applicants will also be required to provide copies of the following with their completed applications.

1) Military Record of Service (If Applicable)
2) Military Discharge Papers (If Applicable)
3) Driver's License
4) Birth Certificate
5) High School Diploma or GED Certificate
6) College or University Degree with Transcripts (If Applicable)
7) Illinois Certified Firefighter II or Basic Operations Firefighter Certificate, or NFPA 1001 Firefighter I equivalency **(if already certified at time of application)**
8) Illinois EMT-B license or National Registry EMT-B or above licensure at the time of application. **(if already licensed at time of application)**

A **mandatory** orientation for all applicants that meet the above required criteria will be held on **Monday November 23, 2026,** at 6:30 PM at the Wood River Fire Station located at 501 E. Edwardsville Rd. in Wood River, Illinois

Wood River Fire Department

Full-Time Eligibility Test Timeline 2026-2027

2026

Tuesday, November 3RD	Legal notice in Telegraph newspaper.
	Social media ads posted.
	Accepting applications at Wood River City Hall.
Tuesday, November 17th	First CPAT available at St. Louis County Fire Academy.
Friday, November 20th	Deadline for accepting applications is 5:00 PM.
Monday, November 23rd	Mandatory Orientation 6:30pm, Wood River Fire Station.
Tuesday, December 1st	Second CPAT test available at St. Louis County Fire Academy.
Saturday, December 5th	Written Exam 9:00 AM – Wood River Fire Station.
Tuesday, December 15th	Third CPAT test available at St. Louis County Fire academy.

2027

Thursday, January 7th	Fourth CPAT test available at St. Louis County Fire Academy.
Tuesday, January 19th	Fifth and Final CPAT test available at St. Louis Fire Academy.
Wednesday, January 20th	Oral examinations start at 6:00 PM, scheduled individually.

Valid C.P.A.T. Card with Ladder Climb endorsement must be presented at this time.

Thursday, January 21st	The proposed posting of the preliminary eligibility list
Monday, February 1st	The proposed posting of final eligibility list

St. Louis County Fire Academy CPAT Testing

Candidates contact St. Louis County Fire Academy at (314) 889-8670 to register for CPAT and pay the associated fee. Candidates are responsible for all fees associated with the testing.

St. Louis County Fire Academy Address - 1266 Sutter Avenue St. Louis, MO 63133

CPAT (St. Louis County Fire Academy): https://stlcofireacademy.com/cpat/
Video on C.P.A.T.: https://www.youtube.com/watch?v=8FLkb3QVk2U
C.P.A.T. Booklet: https://stlcofireacademy.com/wp-content/uploads/2017/10/CPAT_Candidate_booklet.pdf

Written Exam Preparations Information:
https://stanard.com/

Written Test Information

The Fire & Police Commission for the City of Wood River have chosen Stanard & Associates, Inc., to provide the written exam for the position of Probationary Firefighter.

Below is a link to a study guide and practice test provided by the testing company. It is highly recommended that all candidates obtain and review this material. Previous testing processes have shown a considerable advantage to applicants who completed the preparation process as recommended by Stanard & Associates.

Candidates are responsible for any cost or fees related to the study guide and practice test.

HIGHLY RECOMMENDED: The study guide and practice test can be found at:
https://www.ApplyToServe.com/Study/

Testing Procedure

1. **Applications:** Application packets **must** be returned to the Wood River City Clerk's Office no later than **Friday, November 20, 2026,** at 5:00 PM

   Physical Agility Examination: The City of Wood River uses the Candidate Physical Ability Test (CPAT) set forth by the IAFF/IAFC Joint Labor Management Wellness-Fitness Initiative. A 35-foot ladder climb is also required in addition to the CPAT test as required by Illinois Public Act 97-0251. Wood River Fire Department does not administer the CPAT. There are several CPAT test locations across the country; however, the closest location is the St. Louis County Fire Academy. Please see their website https://stlcofireacademy.com/cpat/ or you can call 1-314-889-8670 for more information. There is a fee that must be paid by the applicant to the St. Louis County Fire Academy for this testing. This fee will allow the applicant (5) different time slots to either practice or challenge the C.P.A.T. test. St. Louis County Fire Academy also provides the required 35-foot ladder climb test. This is the candidate's responsibility to schedule and complete. It is strongly recommended you prepare for this and register as soon as possible.

   You must show proof of a valid CPAT card and ladder climb endorsement the day of the oral examination on Wednesday, January 20th, 2027.

2. **Written Examination:** Scheduled for **Saturday, December 5, 2026,** at Wood River Fire Department located at 501 E. Edwardsville Rd. Wood River, Illinois 62095. Check-in will start promptly at 8:45AM**. No candidate will be allowed entry after 9:00AM**.

3. **Oral Interview:** Scheduled for **Wednesday, January 20, 2027**. Those candidates that pass the written examination will receive notification of an oral interview by US Mail, to the address provided by the candidate at the time of application. A valid CPAT card with ladder climb endorsement will need presented.

4. **Post Preliminary List:** A preliminary list will be posted and mailed to each candidate following the oral interviews. This will be sent to the address provided by the candidate at time of application. Candidates will have 10 days to claim, in writing, any preference points (ascertain merit) allowed by law.

5. **Final Eligibility List Certified and Posted:** A final eligibility list will be certified by the Board of Fire Commissioners and posted at Wood River City Hall and the Wood River Fire Department. A copy will be mailed to each candidate. This list will remain in effect for a period of 2 years.

6. **Offer of Employment:** If the Fire & Police Commission determines that a position is available, and the candidate expresses positive interest, an offer of employment will be made contingent on the candidate passing a complete criminal background investigation, psychological assessment, a thorough medical physical examination.

7. **Residency requirements:** Upon hire, the employee will be required to comply with the City of Wood River residency requirements within 12 months of their official date of employment. Currently this requirement is 3.5-mile radius.

8. **Training requirements**: If NOT already OSFM Basic Operations Firefighter/Firefighter II (NFPA 1001 - Firefighter 1 equivalent) and/or IDPH E.M.T.-B licensed. By the end of the 12-month probationary period the employee will have obtained OSFM Basic Operations Firefighter/Firefighter II or NFPA 1001/Firefighter 1 equivalent, AND IDPH E.M.T.-B license. The probationary firefighter will attend certified fire academy and accredited EMS program for either or both as needed. This is considered the baseline education/training for all full-time employees.

9. **ALS provider requirement:** Upon hire, as needed and AFTER completing the OSFM Basic Operations Firefighter certification and IDPH E.M.T.-B licensing, the employee will be required to obtain and maintain a State of Illinois Paramedic or PHRN License.
   It is understood, obtaining the paramedic or PHRN license is a condition of employment, and the paramedic program may extend beyond the 12-month probation period. This remains a known condition of employment per state statute, and probation period is extended for successfully completing the paramedic program and licensing.
   It is understood this is required as an 'obtain and maintain license' so long as the fire department maintains an IDPH Advanced Life Support service.

Questions about this application packet or process can be directed to Fire Chief Nate Kamp at the fire station 618-259-0984 x 2.

Adam Tassinari, Chairman **Steve Alexander, Secretary**

Dan Bunt

Wood River Fire & Police Commission

Wood River Fire Department

Application for Employment

APPLICANT: PLEASE COMPLETE All SECTIONS IN FULL

POSITION APPLIED FOR: **Probationary Firefighter** DATE: ____/____/_____

NAME: _____ PHONE: _____
Last First Middle

E-MAIL:_____

ADDRESS: _____ How Long? _____
Number Street Apt.

_____ US CITIZEN? _____
City State Zip

DATE OF BIRTH:____/____/____ PLACE OF BIRTH: _____

Other names/aliases you have used or been known by (Maiden Name if applicable):

_____

SOCIAL SECURITY # _____- ____-_____ DRIVER'S LICENSE # _____ STATE _____

Current Driver's License Classification _____

Are you able to obtain an Illinois Class B Non CDL Driver's License? _____ Y _____ N

Have you ever applied for a position with a fire department before? _____ Y _____ N

MILITARY SERVICE ____YES ___ NO TYPE OF DISCHARGE _____ YEARS OF SERVICE ____

DATES SERVED _____ to _____ BRANCH of MILITARY_____

List ALL previous addresses since age 17. (Include Military addresses):

Street	Apt.	City	Country	State	Date (from-to)

_____

_____

_____

_____

CONVICTIONS:

In accordance with Illinois State Law, the Wood River Fire Department cannot hire any person who has been convicted of a felony, or a crime involving moral turpitude. (65ILCS 5/10-2.1-6(j)). Additionally Section 10-2.1-6(j) also sets forth a list of misdemeanor offenses which will disqualify an applicant from appointment with a fire department. Have you been convicted of any of the following?

A. Felony? Yes ___ No ____ If yes, please explain: _____
_____

B. Misdemeanor? Yes ___ No ___ If yes, please explain: _____
_____

C. Moving traffic Violation? Yes ___ No ___ If yes, please explain: _____
_____

EDUCATION: (MUST HAVE MINIMUM: High School Diploma or GED)

School	Address	City/State/Zip

High School _____

College _____

Tech _____

Other _____
Credit Hours
Or degrees attained: _____

REFERENCES: List **5** persons (not relatives) you have known **at least 5 years** who would be familiar with your qualifications and character.

Name	Address	City/State/Zip	(Area Code) Phone	How long Known

_____

_____

_____

_____

_____

EMPLOYERS: List **ALL** previous employers beginning with current or most recent.
(Account for **ALL** periods of unemployment)

Employer Address City State/Zip Phone #

Position Held _____ From _____ To _____

Supervisor _____ Reason for Leaving _____

May we contact CURRENT employer for verification Yes [ ] No [ ]

Employer Address City State/Zip Phone #

Position Held _____ From _____ To _____

Supervisor _____ Reason for Leaving _____

Employer Address City State/Zip Phone #

Position Held _____ From _____ To _____

Supervisor _____ Reason for Leaving _____

Employer	Address	City	State/Zip	Phone #

Position Held _____ From _____ To _____

Supervisor _____ Reason for Leaving _____

Employer	Address	City	State/Zip	Phone #

Position Held _____ From _____ To _____

Supervisor _____ Reason for Leaving _____

Employer	Address	City	State/Zip	Phone #

Position Held _____ From _____ To _____

Supervisor _____ Reason for Leaving _____

Employer	Address	City	State/Zip	Phone #

Position Held _____ From _____ To _____

Supervisor _____ Reason for Leaving _____

PLEASE RE-READ THIS APPLICATION & YOUR ANSWERS CAREFULLY

BEFORE SIGNING BELOW

Do you know of any reason why you cannot perform the essential functions of a firefighter, with or without reasonable accommodation: Yes [ ] No [ ] If yes explain:

Agreement: (READ THE FOLLOWING STATEMENT CAREFULLY)

I hereby affirm that the information provided on this application and accompanying resume (*if any*) is true and complete to the best of my knowledge. I also agree that FALSIFIED INFORMATION OR SIGNIFICANT OMISSIONS MAY DISQUALIFY me from further consideration for employment and may be considered justification for dismissal if discovered at a later date.

I authorize persons, schools, my current employer (*if applicable*), and previous employers and organizations named in this application and accompanying resume (*if any*) to provide any relevant information that may be required to arrive at an employment decision.

_____ _____

Signature **Date**

City of Wood River Job Description

Class Title: Firefighter - EMT / Engineer

A) Firefighter-EMT / Engineer is the rank directly below and subordinate to the Fire Captain as appointed by the City Manager, through the selection process of the Board of Fire and Police Commissioners. A Firefighter's duties shall include all of the following, as well as additional duties not listed or as directed by a Captain, Deputy Fire Chief, or Fire Chief.

B) Firefighter-EMT / Engineer shall:
   a. Perform daily station and apparatus inspections and maintenance, conduct fire prevention inspections as assigned, perform follow up inspections where directed by the Captain, complete updated pre-fire plans, and assist with public education activities.
   b. Firefighter's shall, be familiar with all streets, hydrants, and business locations, keep proficient in present department operations and strive to advance themselves in progressive fire service techniques, codes, and prevention practices. He / She shall assist with on the job training of new firefighters during their probationary period, instructing new firefighters both with new and hands on applications.
   c. On the fire ground, Firefighter's shall act as engineers for assigned apparatus, securing water supply, and charging lines with sufficient pressure for suppression and other operations. When designated by a Captain or Chief, he may act as a section, division, or crew leader under the department Incident Command System. When assigned as ICS Officer he shall direct all personnel under him to perform assigned tactical operations and be responsible for one of the following RECEOS (Rescue, Exposures, Confinement, Extinguishment, Overhaul, and Salvage) assignments according to department operational procedures. At times, he/she may also act in other assigned roles of the Incident Command System.
   d. A firefighter further, when acting in the capacity of Shift Commander, shall also assume those duties outlined for the on duty Captain.

C) Type of Work or Duties Performed (These examples do not list all the duties which may be assigned; any one position may not include all the duties listed)

   1) Engages in firefighting and fire prevention activities and the saving of lives and property; maintains fire department equipment and quarters.
   2) Responds to fire alarms with company; lays and connects hose, hold nozzle and directs water stream; raises and climbs ladders; uses chemical lines and extinguishers; uses various hand tools and other equipment.
   3) Makes forcible entry into buildings when necessary; ventilation of buildings to alleviate smoke and gases; opens walls and other structures which impede effective firefighting.
   4) Drives and operates various fire apparatus such as Engines and Aerial apparatus; operates engine so that water pressure in the hose and nozzle is maintained for most effective operations; performs general maintenance on apparatus.
   5) Performs general maintenance work in the upkeep of fire department property; cleans and washes walls and floors; hangs and dries hose; washes, cleans, polishes, and test apparatus.

6) Performs rescue operations from burning buildings, vehicle crashes, and other emergencies as called upon.
7) Pre-plans inspections and makes layout sketches; inspects homes and commercial establishments for violations of fire safety codes or apparent fire hazards; writes correction orders and enforces code.
8) Performs salvage operations such as placing salvage covers, sweeping water, and removing debris.
9) Detects evidence of arson and reports to superior; performs preliminary investigation upon suspicion of arson.
10) Responds to a variety of emergency and non-emergency requests.
11) Participates in a variety of public relations projects, such as speeches in schools, parades, and demonstrations during Fire Prevention Week.
12) May be called upon at any time for emergency duties.
13) Performs related work as assigned.
14) Operate both as a member of a team and independently at incidents of uncertain duration.
15) Spend extensive time outside exposed to the elements.
16) Tolerate extreme fluctuations in temperature while performing duties. Must perform physically demanding work in hot (Up to 400 degrees), (up to 100 percent) atmospheres while wearing equipment that significantly impairs body-cooling mechanisms.
17) Experience frequent transition from hot to cold and from humid to dry atmospheres.
18) Work in wet, icy, or muddy areas.
19) Perform a variety of tasks on slippery, hazardous surfaces as on rooftops or from ladders.
20) Work in areas where sustaining traumatic or thermal injuries is possible.
21) Face exposure to carcinogenic dust such as asbestos, toxic substances such as hydrogen cyanide, acids, carbon monoxide, or organic solvents either through inhalation or skin contact.
22) Face exposure to infectious agents such as hepatitis B or HIV.
23) Wear personal protective equipment that weighs approximately 50 lbs. while performing firefighting tasks.
24) Perform physically demanding work while wearing positive pressure breathing equipment.
25) Perform complex tasks during life-threatening emergencies.
26) Work for long periods of time, requiring sustained physical activity and intense concentration.
27) Face life-or-death decisions during emergency conditions.
28) Be exposed to grotesque sights and smells associated with major trauma and burn victims.
29) Make rapid transitions from rest to near–maximal exertion without warm-up periods.
30) Operate in environments of high noise, poor visibility, limited mobility, at heights, and in enclosed or confined spaces.
31) Use manual and power tools in the performance of duties.
32) Rely on senses of sight, hearing, smell, and touch to help determine the nature of the emergency, maintain personal safety, and make critical decisions in a confused, chaotic, and potentially life threatening environment throughout the duration of the operation.
33) Must wear approved or issued turnout clothing and gear, or any other safety equipment while performing their duties as firefighters. (exceptions at Fire Chief's discretion)

34) Must obey all reasonable orders given by the Fire Chief, Shift Commander, or higher ranking officer of the department.
35) Must not report for duty in a condition that would be considered harmful to himself and others while performing his duties as a firefighter, or in a condition such that his actions would be detrimental to the Fire Department image as a whole.
36) Must observe all City and State traffic laws when responding to an alarm in their private vehicle.
37) Must carry his/her portable pager with him/her whenever possible and is expected to report any malfunction or inoperable units as soon as possible.

D). Minimum Qualifications Required

1) Must meet residency requirements within 12 mos. of employment.

2) Must be 21 years of age.

3) Must hold or have the ability to obtain a valid Illinois driver's license and have their own means of transportation, either as owner or be the insured driver of record.

4) Must be physically capable to perform the duties of a Firefighter / Engineer.

5) Ability to learn a wide variety of firefighting duties and methods within a reasonable probationary period.

6) Ability to carry out work assignments involving danger to life and health.

7) Ability to develop mechanical skills in the operation of fire equipment and apparatus.

8) Ability and sufficient strength, agility, and endurance to perform strenuous work under adverse and dangerous conditions.

9) Ability to understand and follow oral and written instructions.

10) Ability to establish and maintain effective working and living relationships with other employees.

11) Ability to operate motor vehicles safely (Class B License Required).

12) Ability to perform routine station house maintenance work.

13) Ability to work at heights and within confined areas.

14) Ability to learn and carry out first aid principles and practices.

15) Ability to meet requirements as established by the State of Illinois, and the Fire and Police Commission.

16) OSFM Firefighter Basic / Firefighter II or above or NFPA 1001 Firefighter I equivalent, by end of 12-month probation period.

17) Illinois EMT-B license or National Registry EMT-B or above licensure, by end of 12-month probation period. Successfully complete and license as EMT-Paramedic as condition of employment with probation period extended for this purpose only per statute.

Wood River Fire Department

Job Description Acknowledgement

I have received, and reviewed, Wood River Fire Department's Job Description, and can perform these essential functions, with or without, reasonable accommodation.

Signature of Applicant: _____

Please PRINT Name: _____

Date: _____/_____/_____

Wood River Fire Department





INDEMNIFICATION AGREEMENT

I _____do hereby declare that I am of good health and feel myself capable
Print Name
of doing the steps outlined in the physical agility testing for Probationary Firefighter for the City of Wood River. It is hereby agreed that in consideration of _____testing for a possible position as a Probationary Firefighter with City of Wood River, the above signed agrees to hold the City of Wood River and its agents harmless as to any injury or damages incurred by this individual as a result of activities while testing for this position. I further agree to hold harmless the City of Wood River, the Wood River Fire and Police Commission, its fire department, and department agents acting on behalf of the city, regardless of fault or negligence on the part of any official, fire department employee, or agent acting on behalf of the City of Wood River.
Print Name

This applicant being of age of _____ years has read this document, understands the meaning of same, and this shall bind the applicant, this heirs, executors, and administrators to agreement as stated above.

_____ _____/_____/_____

Applicant Signature Date

Wood River Fire Department

AUTHORIZATION





ACKNOWLEDGEMENT/CONSENT
BACKGROUND AND CREDIT HISTORY

As part of the application process for employment as a police officer or fire fighter with the Police or Fire Department of the City of Wood River, Illinois, the undersigned applicant has been informed and understands that an investigation may be made whereby information is obtained through personal interviews with the applicants neighbors, friends, or others with whom the applicant is associated or acquainted. This inquiry includes, as appropriate, information as to the applicant's character, general reputation, personal characteristics and mode of living. The applicant have the right, within a reasonable period of time, to make a request in writing to receive additional, detailed information about the nature and scope of this investigation.

In addition, the undersigned has been informed that part of the background investigation contemplated hereunder may include the employment of a consumer reporting agency to obtain information related to the applicant's credit history. Furthermore, the applicant acknowledges that he consents and authorizes the City of Wood River, it agents and or assigns, to conduct a background investigation and to request a report of his or her credit history. The applicant also acknowledges that said applicant has been advised of his or her creditor's rights, as follows:

Applicant has the right under federal law, on request and the presentment of proper identification, to obtain from the above-named consumer reporting agency the following disclosures:

1. The nature and substance of all information in its files (except medical information) on you at the time of the request.
2. The sources of the information.
3. The creditors to whom the consumer-reporting agency has furnished reports within the six-month period preceding the request.

The reporting agency is required by law to provide trained personnel to explain any information furnished to you, and you may be accompanied by one other person of your choosing when you visit the agency. If another person accompanies you, he or she must furnish reasonable identification, and the agency may require you to furnish a written statement granting permission to the agency's personnel to discuss your file in the others person's presence.

Federal Law provides three methods by which you may obtain these disclosures from the consumer reporting agency:

1. You may appear in person at the agency during normal business hours and on reasonable notice to the agency, provided you furnish reasonable identification.
2. You may receive the information by telephone, provided you have first made written request of the agency to obtain disclosures by this means. You must pay any toll charge involved, and may be required to provide proper identification.
3. If the consumer credit reporting agency was responsible in any way for denial of credit to you, you may obtain from the agency an explanation in writing free of change.

The undersigned agrees and consents to the release of such information to the Board of Fire and Police Commissioners of the City of Wood River, as the applicant's prospective employer.

Signature of Applicant: _____

Please PRINT Name: _____

Date: _____/_____/_____