

APPLICATION FOR SIGN INSTALLATION PERMIT

Planning & Zoning Department
Wood River, Illinois

Sign Application No. _____
Date: _____

Permit Issued ()
Permit Denied ()
Reason: _____

Fee Paid: \$ _____
Date: _____
Electrical Permit Required _____
Permit No. _____

Instructions to Applicant: The following information must be completed and submitted with a sketch of the proposed sign(s) and a site plan showing the location of the proposed sign(s) in relation to buildings and/or lot lines. Applicants are encouraged to visit the office of the Zoning Administrator for any assistance needed in filling out the form. APPLICATION WILL NOT BE ACCEPTED UNLESS ALL INFORMATION REQUESTED IS COMPLETED ON FORM.

1. Applicant's name: _____ Phone: _____
Address: (Street) _____ (City) _____ (Zip) _____

2. Property interest of applicant:
() Owner () Contract Purchaser () Lessee () Other: _____

3. Name of owner(s)
(if other than applicant) _____ Phone: _____
Address: (Street) _____ (City) _____ (Zip) _____

4. Location of Property:
Address: (Street) _____ (City) _____ (Zip) _____
Legal description (Lot, block and subdivision or metes and bounds):

Zone District Classification: _____

5. Type of Sign (check two):
_____ Free Standing _____ Business
_____ Projecting _____ Real Estate
_____ Wall _____ Identification
_____ Roof _____ Subdivision
_____ Combination _____ Construction
(Specify): _____ Other: _____

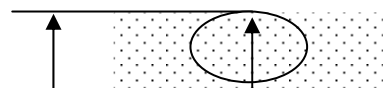
SITE PLAN

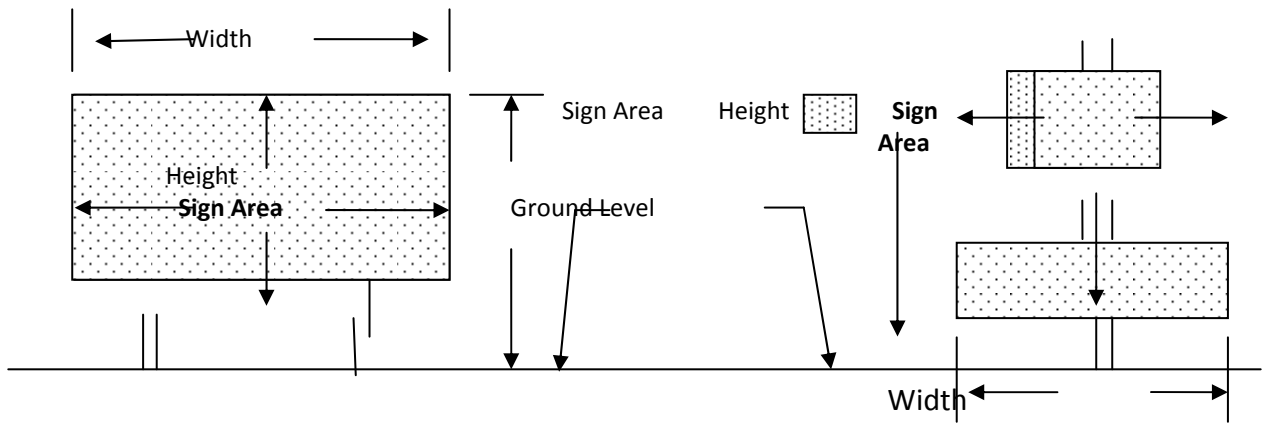
A site plan must be attached or drawn below at a scale large enough for clarity showing the following information:

- A. Location and dimensions of: Lot, buildings, and driveways showing street names.
- B. Location of: New signs; include the distance from the lines.
- C. List all existing signs that are to remain and give sizes for each. (Example: "DONUTS" sign is 2' x 6')
Also list any signs to be removed.
(If in doubt, list them – the Zoning Administrator will count only pertinent signs.)
- D. Any additional information as may reasonably be required by the Zoning Administrator and applicable Sections of the Zoning Ordinance.

6. Size of sign: Height ____ ft. Width ____ ft. Total sign area ____ sq. ft.

Size of sign is determined as follows:





7. Frontage: Width of front lot line: _____ ft.
 Width of building front: _____ ft.
 Setback of building from front lot line: _____ ft.
8. Illumination of sign: () Neon, flashing
 () Neon, non-flashing
 () Flood lights
 () Non-illuminated
9. If illuminated, hours of operation: () From _____ To _____
10. I certify that all of the above statements and the statements contained in any papers or plans submitted herewith are true and accurate.

Date: _____

Applicant: _____

Date: _____

Owner: _____

CERTIFICATE OF COMPLIANCE

The plans and specifications submitted with this application are in conformity with the sign regulations applicable to the subject property. Changes in plans or specifications shall not be made without written approval of this office. Failure to comply with the above shall constitute a violation of the sign regulations.

Permit issued this _____ day of _____, 20____.

 Zoning Administrator